Enrolling Missing Persons in the Next Generation Identification (NGI) System Using the Missing Person (MPR) Type of Transaction (TOT)

- **The MPR TOT is a non-criminal justice submission that provides a tenprint search of the NGI System.** In addition to being reported to systems such as the National Crime Information Center (NCIC) Missing Person File, the National Missing and Unidentified Persons System, or a state missing-persons clearinghouse, missing persons may also be reported to the NGI System with biographic and biometric information, when available. A NCIC Number for a Missing Person File entry is required for submission of the MPR TOT.

- **The key benefit of the MPR TOT is fingerprint retention in the NGI System.** The Deceased Persons Identification (DPI) Services staff found that lack of fingerprint retention significantly contributes to identification delays for unknown deceased persons and the resolution of missing persons cases. Retaining fingerprints in the NGI System is important because it allows for subsequent submissions to match to that retained fingerprint. The MPR TOT will create and retain a fingerprint-based identity in the NGI System that may resolve missing persons cases if/when fingerprints are submitted using the Unknown Deceased or Known Deceased TOTs. If an agency submits using the MPR TOT and the fingerprints are retained, there is a chance of the following:
  - The MPR entry could match to an unknown deceased identity, leading to an identification for contributors and other record holding states.
  - The MPR entry could match to a civil or criminal history, which could potentially lead the contributor to the subject's recent whereabouts.
  - The MPR entry could establish an identity in the NGI System, and a subsequent fingerprint submission could resolve that entry.

- **Federal, state, and tribal users may have limited access to the MPR TOT due to limitations on their respective systems.** Only authorized law enforcement agencies may submit the MPR TOT. Agencies that are not programmed to submit the MPR TOT should ensure the missing person is entered in the NCIC Missing Person File, then submit their missing person's fingerprints to the Criminal Justice Information Services (CJIS) Division's Special Processing Center (SPC). The SPC staff will submit the MPR TOT on the agency's behalf.

For questions regarding NCIC Missing Person File entry, please email IOAU@fbi.gov. To coordinate programming for the MPR TOT, please contact your CJIS Division's Customer Service Group representative at CK_CSG@fbi.gov. For assistance with missing persons while programming please contact SPC at SPC_Team@fbi.gov. For general fingerprint-based missing person or deceased identification questions, please contact the DPI Services at DPIServices@fbi.gov.

U.S. Department of Justice
Federal Bureau of Investigation
Criminal Justice Information Services Division